राजीव गाँधी विश्वविद्यालय
RAJIV GANDHI UNIVERSITY
(भारत के संसद के अधिनियम द्वारा वर्ष 2007 में स्थापित)
(A CENTRAL UNIVERSITY ESTABILISHED IN 2007 AN ACT OF PARLIAMENT OF INDIA)

रोनो हिल्स, दोईमुख (ईटानगर)
Rono Hills, Doimukh (Itanagar)
दोईमुख - ७९१११२,
Doimukh – 791112,
अरुणाचल प्रदेश
Arunachal Pradesh
दूरभाष/Ph.: 0360-2277253
फैक्स/Fax: 0360-2277889
ई-मेल/E-mail: registrar@rgu.ac.in
वेबसाइट/Website: rgu.ac.in

No. RGU/PC/CCRAS-AYUSH/HT-665/2026 Date: 4th November, 2026

Notice Inviting Quotation

The Registrar, RGU, Rono Hills, Doimukh, Arunachal Pradesh -791112 invites Sealed **Quotations** for the **Interior Fabrication/facility enhancement of Botanical Crude Drug Museum cum Virtual Herbarium** under CCRAS AYUSH, Ministry of AYUSH, New Delhi sponsored project titled "**North East Consortium for Medical and Aromatic Plants**" Rajiv Gandhi University, Rono Hills, Doimkh-791112, Arunachal Pradesh. **The last date of submission of quotation is 30/11/2026 (1600 Hrs).**

2. Name of the Work; Fabrication/ facility enhancement of Botanical Crude Drug Museum cum Virtual Herbarium in Hall No. 23, Department of Botany, Rajiv Gandhi University.

The proposed Museum-cum-Virtual Herbarium shall involve interior fabrication/facility enhancement with maximum area/size of 1828.7 Sq.ft., including necessary fabrication, interior works, display arrangements, wall and ceiling treatment, partitions/panelling and other allied works as per the requirement, approved design, specifications and instructions of the Principal Investigator of the said project.

The approximate areas involved are as follows:

Sl. No.	Particulars	Approx. Area
1.	Floor Area/Size	470 Sq. Ft.
2.	Wall Area	878.7 Sq. Ft.
3.	Ceiling Area	480 Sq. Ft.

The actual work shall be executed as per the site measurements, approved design/specifications and Bill of Quantities (BOQ), wherever applicable.

3. Submission of Quotation

The interested firms shall submit their **sealed quotation** in the prescribed manner, clearly indicating the rates for the proposed fabrication/interior work.

The quotation shall be submitted in a sealed envelope superscribed:

"QUOTATION FOR FABRICATION/FACILITY ENHANCEMENT OF BOTANICAL CRUDE DRUG MUSEUM-CUM-VIRTUAL HERBARIUM, under CCRAS AYUSH, Ministry of AYUSH, New Delhi sponsored project titled "**North East Consortium for Medical and Aromatic Plants**" Rajiv Gandhi University, Rono Hills, Doimkh-791112, Arunachal Pradesh, vide No. **No. RGU/PC/CCRAS-AYUSH/HT-665/2026**

4. Site Inspection

The prospective firms are advised to **inspect the site at Hall No. 23, Department of Botany, Rajiv Gandhi University**, before submitting their quotation so as to assess the existing site conditions, dimensions, accessibility and nature of retrofitting/interior fabrication work involved.

No claim arising from lack of knowledge of the site conditions shall ordinarily be entertained after submission of the quotation.

5. Last Date for Submission

The sealed quotation should reach the **Registrar, Rajiv Gandhi University, Rono Hills, Doimukh – 791112, Arunachal Pradesh**, on or before:

Date: 30.11.2026
Time: 1600 Hrs

6. Contact for Site Inspection/Clarification

For site inspection and clarification regarding the scope of work, the prospective firms may contact:

Prof. Hui Tag
Department of Botany
Rajiv Gandhi University
Rono Hills, Doimukh – 791112
Arunachal Pradesh

Contact No.: 8131871644
Email: hui.tag@rgu.ac.in

7. Terms and Conditions

1. The rates quoted shall be inclusive of all applicable taxes/GST, transportation, labour, installation, loading/unloading and other incidental expenses, unless specifically mentioned otherwise.
2. The firm shall be responsible for providing materials of appropriate quality and workmanship as per the approved specifications/design.
3. The work shall be executed strictly as per the approved design, specifications, site requirements and instructions of the Principal Investigator of the Project.
4. Any deviation or additional work shall be undertaken only with the prior approval of the competent authority of the University.
5. The successful bidder shall complete the work within the period specified in the work order issued by the University.
6. The firm shall be responsible for the safety of its workers, materials and equipment during execution of the work.
7. Any damage caused to the existing building, fixtures, electrical installations or other University property during execution shall be repaired/restored by the firm at its own cost.
8. Payment shall be released after satisfactory completion of the work, proper verification/measurement and certification by Principal Investigator of Project, subject to applicable University rules.
9. The University reserves the right to accept or reject any or all quotations, wholly or partly, without assigning any reason thereof.

10. The University reserves the right to negotiate the quoted rates with the lowest responsive bidder, if considered necessary.
11. The quotation shall remain valid for a period of 30 days from the last date of submission.
12. The work order shall be issued to the selected firm only after completion of the necessary approval/procurement formalities of the University.
13. Sealed quotation should be submitted to "The Registrar, Rajiv Gandhi University, Rono-Hills, Doimukh, Itanagar-791112, Arunachal Pradesh" before due date and time through Courier or by hand.
14. The bidder must enclose the authorized dealership certificate relevant to items the bidder is quoting for. The authenticity of certificates shall be verified through corporate/regional offices or through proper officiating channels.
15. GST: **Only the registered firms under GST are eligible for Bidding**. Registration Certificate indicating the GST number of the firm must be clearly mentioned in the quotation. Quotationer's are requested to enclose a self-attested copy of their valid certificate of PAN card, and trading license with their tender. Income Tax and other Taxes as applicable shall be deducted from the bills as per the instructions of the Government. (Income tax @ 2 %.). **The Photo copies of GST and PAN card is mandatory.**
16. The Bills shall be preferred in the name of Registrar, Rajiv Gandhi University, Doimukh.
17. Incomplete proposals/Quotations received after due date shall not be entertained.
18. Quotations received after the stipulated date and time shall not be considered.

09/11/26

(डॉ. डेविड पर्टिन Dr.David Pertin)
Joint Registrar (Project)
संयुक्त कुलसचिव (परियोजना)

Memo. No. RGU/PC/CCRAS-AYUSH/HT-665/2026/414 Date: 10th November, 2026

Copy to:-

1. PS to Vice-Chancellor for information.
2. Ps to Registrar/Finance Officer for information.
3. Prof. Hui Tag, PI, Dept. of Botany, RGU for information.
4. The Jt. Director, Computer Centre for information with a request to upload the Quotation in the University website.
5. Office Copy.

09/11/26

Joint Registrar (Project)
संयुक्त कुलसचिव(परियोजना)